To the Parent/Guardian of {{client\_first}} {{client\_last}},

{{client\_first}} has been referred to the Evening Reporting Center (ERC) program by {{referral\_source}}. {{client\_first}} will attend classes at the ERC on {{group\_days}} beginning {{date(bold&underline}}.

{{group\_day1}}: {

{{group\_day2}}:

{{group\_day3}}:

{{group\_day4}}:

{{group\_day5}}:

There will also be opportunities to participate in Community Service Work, Job Skills, Training, Youth/Parent Councils, education support through the ERC.

Please let us know if transportation to and/or from groups is needed. Transportation pick-ups occur between **3:00 and 3:45PM**, or **upon release from school**. A meal and snacks are provided.

If a youth is more than 15 minutes late to a group session, they will be counted as absent and will need to complete a make-up session. If the youth is in **Thinking for a Change and/or Aggression Replacement Training** and misses 6 sessions, they will be removed and placed into another group.

Please contact us if you have any further questions or concerns.

Thank you,